

## Welcome to All Saints Marsh C of E Academy –Microsoft Form Registration and Key Information

7<sup>th</sup> May 2025

Dear Parents and Carers,

Welcome to All Saints Marsh C of E Academy! We are delighted to welcome you and your child into our school community.

To help you get ready for the start of school, we've included several important documents for your reference. Please complete your child's **full registration by following the Microsoft Form link** <https://forms.office.com/e/bNkqWsYc5j> ensuring it is submitted by the end of June.

MCAS links directly with our school systems and will allow you to:

- Pay for and order school dinners
- Receive school communications and letters
- View your child's attendance
- And much more

**Included with this email are the following documents for your reference:**

- Parent Handbook
- MCAS Parent Guide
- Tapestry
- Dinner Menu
- Dietary Requirements Form
- Cool Milk Information
- Parent/Carer Acceptable Use Policy
- Pupil Acceptable User Agreement
- Home-Academy Agreement
- Fair Processing Notice (Privacy Policy)

You will shortly receive an email asking you to create a password to activate your MCAS account.



**All Saints Marsh C of E Academy**  
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# FLOURISHING FUTURES

## Free School Meals (FSM)

All children in **Reception, Year 1, and Year 2** receive free school meals automatically. However, if you think you may be eligible for additional support, we strongly encourage you to register. Doing so allows the school to access **additional funding of up to £1,480 per child** each year.

You may be eligible if you receive any of the following:

- Universal Credit (after receiving your first payment)
- Child Tax Credit
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Income Support
- The 'guaranteed element' of Pension Credit
- Working Tax Credit or the Working Tax Credit run-on
- Support under Part VI of the Immigration and Asylum Act 1999

### To check eligibility and apply:

- Visit the [Citizen Portal - Sign in](#)

*Note: Eligible families may also receive additional support during school holidays through Local Authority schemes.*

## First Week of School – Wednesday 3<sup>rd</sup> September 2025

From September, your child will be able to attend school full-time. To support a smooth transition, we will keep the gates open a little longer during the first week.

### Reception gate opening times:

⌚ 8:25 AM – 9:00 AM

This allows quieter and calmer entry for children who may need more time. If you have any concerns, please speak with your child's class teacher during your face-to-face meeting.

For more information about our school, please visit our website: [Home - All Saints Marsh C of E Academy](#)

## **Lunches**

On your child's first day, lunch will be ordered for them in class. After that, you will be able to pre-book meals for the half-term using the **Dinner Tab** on MCAS.

Please ensure all meals are ordered and paid for (if applicable) **at least 24 hours in advance**.

We are very much looking forward to meeting you and your child!

If you have any questions, please don't hesitate to contact **us on 01626 365293 or [allsaints@lapsw.org](mailto:allsaints@lapsw.org)**

Kind regards,

*Mr O'Sullivan*

Head Teacher

All Saints Marsh C of E Academy