



13th September 2023

PTFA Meeting Notes

Jade resigned as Head Chair of PTFA as of 13.9.2023

New roles are as follows:

- Kara Hawkins - Chair
- Laura Smith - Vice chair
- Treasurer - Laura Smith (with support from Kelly Wagstaff and Ellie Brooker)
- Secretary - Sandra Owen-Youens
- 3 Trustees - Sara Wood, Jason Scholz and Mrs Sweetland

Things discussed during this meeting:

- Establishing a PTFA newsletter with a group photo
- Fun run - date to be established quickly - Cory Cuff will sort sponsor forms and a date needs to be established
- School disco for Christmas - Risk assessments need to be done
- Letter needs to be written for parents to donate towards the Christmas fete
- Letter needs to be written and distributed to shops and local places for Christmas fete
- Hunter's grandad to be Santa - needs to be asked first
- Kelly Wagstaff has offered to donate a laminator, a printer and fresh ink to the PTFA
- Request for alcohol to be given towards tombola prizes? - Mr O'Sullivan is needing to think on this
- Alcohol and gambling licenses need to be reapplied for and updated
- Using a Target Thermometer to establish how much we want to make throughout the year
- Look into transport costs
- See if there are any grants that can be applied for
- Fill out forms in regards to a ptfa charity bank account
- Aim to pay for whole school trip along with transport costs
- Pay for the Year 6 dictionaries, bag of gifts, dominoes after sats and experience at end of year.
- Spoke about doing the Rudolf run for charity - Mrs Webber has applied
- Children in need - Theme to be discussed at a later date

Ideas for fundraising

- Grandparents day
- Pajamas day
- Go against the rules day (name to be changed to something more appropriate)
- Bake sale - Donations at first - to be followed by class competitions throughout the year

- Christmas fete - Grotto to be decorated by Ellie Brooker and other volunteers - Enquire about having a horse/pony and make a stable outside under the covered area in the playground
- Cake and biscuit decorating
- Friendship bracelets for mothers day
- Rent stall to local business people at school fete - either charge for the stall or the renter gives a percentage of earnt towards the ptfa
- Christmas card making and printing using 'Christmas cards for schools'
- 'Rags to Riches' - Clothes donation from parents and carers. 50p for every KG goes to Ptfa - Sandra has offered to store the clothes in her spare room until collection date